

On Campus Poster Printing Locations

	<u>MSU Library - Hollander Print 2nd Floor West Wing</u>	<u>Erickson Print & Copy Center Erickson Rm 133C</u>	<u>Radiology Graphics & Printing</u>	<u>Plant Biology (PLB) Poster Printing</u>
Printing Method	Self Serve - staff available to help if needed	Full service (staff printed, emailed for pick-up)	Full service (staff printed, emailed for pick-up)	Full service (staff printed, emailed for pick-up)
File Format	PDF preferred	PDF	PDF	PDF
Cost (per 32 x 40 poster unless otherwise stated)	Reg. paper line: \$22 Reg. paper 25% fill: \$28 Reg. paper full color: \$36	Matte: \$23.35 Glossy: \$26.67	Matte: \$4/sq ft	<u><i>For PLB & PRL members</i></u> <ul style="list-style-type: none"> ○ Satin photo paper \$35 ○ Fabric prints \$75 <u><i>External requests (Non-PLB/PLB)</i></u> <ul style="list-style-type: none"> ○ Satin photo paper \$50 ○ Fabric prints \$90
Payment Methods	<ul style="list-style-type: none"> • Check (ID required) • Visa/Mastercard/ American Express (ID required) • MSU Dept. Account • Sparty Cash 	<ul style="list-style-type: none"> • Cash • Check • Credit Card • MSU Dept. Account 	<ul style="list-style-type: none"> • MSU Dept. Account • Check (payable to Michigan State University) • Exact Cash 	<ul style="list-style-type: none"> • MSU Dept. Account
Turn Around Time	~30min wait. Shorter wait times earlier in the day *Cannot print 30min before <u>closing hours</u> (linked)	Same day pick-up depending on demand	Minimum of 2 days <i>Last day to submit for printing is Friday April 10th</i>	1-2 business days
Additional Info & Resources	<u>How To Guide on Printing at the Library</u> <u>Website Link</u>	Open Mon - Fri 8am-5pm E-mail: coeprint@msu.edu Pick-up in Erickson Rm 133C <u>Website Link</u>	One person operation. Pick-up posters in Radiology Main Office <u>Website Link</u>	Poster must be smaller than 42" either width or height) and smaller than 500mb <u>Website Link</u>